

Dear Parents/Guardians:

Sixth graders will be using the East Hampton Middle School Study Skills Program. This is a system designed to assist with organizing your child's papers, assignments, handouts, homework and other reference materials. Specifically, the Study Skills Program includes the use of a Master Notebook. More importantly, good study habits and practices are the key to a successful school year. As with any system, it requires practice, discipline, and consistency. During the first week of school, I will be working with your child to organize their notebook. Here are the supplies your child will need:

- 1 2" three ring binder (the Master Notebook)
- 2 packages of loose-leaf paper
- Dividers for 5 sections
- 1 zippered pouch
- 1 highlighter
- 2 dozen pencils
- Post-it notes
- Eraser tops
- 1 basic four function calculator
- Colored Pencils set of 12 colors
- Pencil sharpener
- Scissors
- ruler

I will begin organizing materials with the students during the first week of school. I hope you and your family have a wonderful summer vacation. I look forward to meeting you and making this upcoming year a successful one!

Respectfully,  
Mr. Hancock